

Purpose for which we will process the information	Lawful basis for processing including basis of legitimate interest	Third party processing information
To provide professional legal services to our clients in connection with their matters	For the performance of our contracts with our clients or to take steps at their request before entering into a contract. Where we receive information about you, we will only use that information for the purposes of the legal transaction.	Third party IT, practice management systems, online data room hosting providers and communications service providers
To invite you to attend seminars, events, or other functions held by us or to complete surveys we believe may be of interest to you	It is in our legitimate interests to market our services. We consider this use to be proportionate and will not be prejudicial or detrimental to you. You may opt-out of direct marketing-related email communications or other communications by following the “unsubscribe” link in the email.	Third party marketing preferences managers, data analysers and communication service providers
<p>To enforce the terms and conditions of any contracts entered into with you, including:</p> <ul style="list-style-type: none"> • managing payments, fees and charges • collecting and recovering money owed to us 	<p>It is necessary to enable the performance of a contract with you.</p> <p>It is necessary for our legitimate interests to enforce our terms and conditions or contracts entered into with you</p>	Third party accounting systems, practice management systems. payroll service providers
To manage our relationship with you which will include notifying you about changes to our terms or privacy policy	It is necessary to comply with a legal obligation to ensure that any changes to our policies and other terms are communicated to you.	Third party practice management and communication service providers
To administer and protect Knights and this website (including troubleshooting, data analysis, testing, system maintenance, support, research, statistical and survey purposes, reporting and hosting of data)	<p>It is necessary for our legitimate interests (for running our organisation, this website, provision of administration and IT services, network security and to prevent fraud)</p> <p>It is necessary to comply with a legal obligation</p>	Third party IT, hosting, archive, practice management, communications, payroll and marketing preference management service providers

Purpose for which we will process the information	Lawful basis for processing including basis of legitimate interest	Third party processing information
To deliver relevant website content and marketing delivered to you and measure, or understand, the effectiveness of the marketing we deliver to you	It is necessary for our legitimate interests (to understand how our visitors use our services and facilities, to develop them and to develop our organisation)	Third party IT, communications and marketing preference management service providers
To use data analytics to improve our website, services, marketing, public relationships and experiences	It is necessary for our legitimate interests (to define types of users of our events and services, to keep our website updated and relevant, to develop our organisation)	Third party IT, data analytics and marketing preference management service providers
To make suggestions and recommendations to you about events or services that may be of interest to you	It is necessary for our legitimate interests (to develop our events and services)	Marketing preferences managers and communication service providers
To review and process your job application where you have applied for a position with us	It is necessary for our legitimate interests (for the purposes of recruitment) We consider this use to be proportionate and will not be prejudicial or detrimental to you.	Third parties relating to your past employment, qualifications and education, which will be provided by us to a third party that provides background screening services and practice management system providers
To disclose your personal data to the extent required by law, regulation or court order	It is necessary to comply with a legal obligation	Third parties relevant to the services we provide, such as regulators, authorities, governmental institutions, counterparties to litigation

